



## **Holiday Spending Plan**

*Instructions for using the holiday spending plan worksheet:*

- Determine the total dollar amount available in your budget for holiday spending.
- Prepare a list of gift recipients and set a budgeted amount for each person’s gift.
- List possible gift choices along with appropriate size, color, and stores carrying items.
- List miscellaneous expenses (decorations, cards, etc.) and set a budgeted amount.
- Note the actual cost of items listed and compare each against the budgeted amount. Consider another choice if the actual cost is greater than the budgeted amount.
- Add up the total actual cost amounts. Check this total against the total amount available for your holiday spending.

- 1. Total amount available in your budget:** \_\_\_\_\_
- 2. Total estimated expenses (Part A + Part B):** \_\_\_\_\_
- 3. Amount of budget remaining (Line 1 - Line 2):** \_\_\_\_\_

Gift Recipient	Gift Choice	Size	Color(s)	Store(s)	Budgeted Cost	Actual Cost

**(Part A) Total actual cost of all gifts:** \_\_\_\_\_

Miscellaneous Expenses	Budgeted Cost	Actual Cost
Decorations		
Tree		
Menorah		
Kinara		
Candles		
Cards		
Stamps		
Gift Wrap		
Entertainment		
Donations		
Travel		
Other		

**(Part B) Total actual cost of all miscellaneous expenses:** \_\_\_\_\_